

**“Establishing Albania’s Environmental Information Management and Monitoring System Aligned  
with the Global Reporting “Annual Work Plan 2017**

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3 March. 2017

Establishing Albania’s Environmental Information Management and  
Monitoring System Aligned with the Global Reporting

ANNUAL WORK PLAN

2017

A handwritten signature in blue ink, appearing to read 'Aydin Alkovic', is written over the printed text 'ANNUAL WORK PLAN 2017'.

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Expected outputs/outcomes	Planned Activities in 2017	Timeframe				Responsible Party and Co-financing	Planned budget from GEF, UNDP and GoA
		Q5	Q6	Q7	Q8		
Outcome 1: Harmonization and enhancement of the national environmental information portal using the existing Protected Area database to address global environmental conventions needs							
Output 1.2: Elaboration of environmental information management system with development of standards, meta databases to its effective implementation	1.2.2: Continue to develop and/or modify the necessary fields for data collection.	X	X			MOE UNDP NEA NAPA INCA GIZ REC	\$54,810

**“Establishing Albania’s Environmental Information Management and Monitoring System Aligned with the Global Reporting “Annual Work Plan 2017**

<p>Indicator:                  *By the end of Q8, an external technical review of the database indicates that the necessary fields for data collection are included (and have been added or modified where relevant).                  * At Q8 and Q16, a survey of database users and administrators indicates that they are aware of technical documentation and can provide examples where methodological guidance is followed as a part of their routine job duties.</p>	<p>1.2.3: Develop guidelines for quality assurance / quality control (QA/QC) for data collection and analysis for the EIMMS system to (or “intending to”) broader application across the EIMMS.</p>	<p align="center">X      X</p>		<p align="center">\$ 26,500</p>
<p>Output 1.3:                  Development of data and information centers                  Indicator:                  *By the end of Q12, two information centers are operational and can</p>	<p>1.3.1: Confirm the two information center locations, and develop an operational plan for the centers, including how the centers will present data and promote their services</p>	<p align="center">X      X      X</p>	<p align="center">MOE UNDP REC</p>	<p align="center">\$ 27,900</p>



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demonstrate use by project stakeholders.	and the use of this data to various stakeholder groups.						
Outcome 2: Key global calibre environmental indicators are set at national level and associated baseline information is recorded							
Output 2.1: An efficient set of environmental monitoring indicators is modified from existing ones or developed Indicators:  * By end of Q8, assessment of institutional and legal arrangements including bylaws.	2.1.1: Assessment of the legal and institutional, overall enabling environment and literature review of environmental indicators for Albania.	X	X			UNDP MOE NEA	\$ 10,000
	2.1.2: Assessment of the indicators linked to the three MEAs and the overall project expected outcome goal to be monitored (i.e environmental education/public participation indicators included).	X	X			UNDP MOE NEA NAPA	\$ 20,300
	2.1.3 Propose norms and standards (dictionary) for the indicators linked to the three MEAs that are currently collected.		X		X		UNDP MOE NEA

**“Establishing Albania’s Environmental Information Management and Monitoring System Aligned with the Global Reporting “Annual Work Plan 2017**

<p>Output 2.2: Baseline information for environmental indicators is compiled</p> <p>*By Q8, baseline data has been collected and analyzed for all or nearly all fields of the environmental management and information system identified in Output 1.2.</p>	<p>2.2.1: Oversee pilot data collection for the new and enhanced indicators in the framework of the environmental information portal, using on-the-job training and mentoring where applicable.</p>		X	X	<p>UNDP NAPA</p>	<p>\$ 20,490</p>
<p>Component 3: Capacity Building for Managing and Using the EIMMS</p>						
<p>Output 3.1: Training curricula (data management and information management) and regular training modules developed and tested in collaboration with training institutions active in the environment. Training of Trainers sessions conducted.</p>	<p>3.1.2: Conduct training needs assessment of civil society organizations and educational institutions involved in environmental and environmental education linked to community based monitoring actions.</p>	X	X	X	<p>UNDP MOE REC</p>	<p>\$10,000</p>

**“Establishing Albania’s Environmental Information Management and Monitoring System Aligned with the Global Reporting “Annual Work Plan 2017**

*Curriculum for training developed and available for use by the end of Q8.	3.1.3: Develop curricula for the priority stakeholder groups identified in Activities 3.1.1-3.1.2.			X		
Output 3.2: Provision of training in data and information management for Ministries staff responsible for monitoring and evaluation and Civil Society Organizations (CSO) representatives	3.2.1: Determine a schedule and plan for public training on environmental data collection and monitoring including inclusion into local schools curricula under Output 3.1.	X			MOE UNDP REC	\$ 22,000
*By the end of Q8, pilot training on information management and monitoring has been provided to stakeholders (taking gender representation into account).	3.2.2: Provide initial curriculum-based training for trainers, and then oversee subsequent training, ensuring that training reaches both women and men.	X	X	X	UNDP MOE REC	\$25,930



**“Establishing Albania’s Environmental Information Management and Monitoring System Aligned with the Global Reporting “Annual Work Plan 2017**

<p>Output 3.3: Data used to inform reporting, outreach and policy-making</p> <p>*By the end of Q8, a topical report or reports completed under Output 3.3 on a national or sub-national environmental issue is completed and is presented in a briefing to policy-makers.</p>	<p>3.3.1: Identify social opportunities to enhance data-informed policy-making (e.g. hunting quotas, protected areas management, post-2015 sustainable development goals).</p>		X	X	<p>UNDP MOE REC INCA GIZ</p>	<p>\$ 21,000</p>
<p>Output 3.4: Environmental monitoring used to raise awareness of global environmental issues</p> <p>*By the end of Q12, a community-based monitoring program is underway involving at least 3 schools and/or communities (taking gender representation into account).</p>	<p>3.4.1: Identify pilot project - opportunities for “citizen science” and community-based monitoring that could support data collection and advocacy related to global environmental issues, including possible linkages to schools (also cross reference with activities on training needs assessment).</p>	X	X	X	<p>UNDP REC INCA</p>	<p>\$ 26,500</p>